

Job Description

Job Title	Dance Health Programme Manager
Location	SB is located at Tramway, Glasgow. This role will be required to deliver Engagement activities and attend meetings and events elsewhere.
Team	Engagement – Dance Health team
Key Relationships	
Reports to:	Dance Health Manager
Direct Reports:	N/A
Key relationships:	<p>The position works closely with the Dance Health Manager, Head of Engagement, Health Artist, Engagement Coordinator, Scottish Ballet Dancers and all other members of the Engagement and Artistic teams.</p> <p>Requires the ability to build excellent relationships with freelance tutors and musicians, educational institutions, cultural organisations, community organisations and groups, students, local authorities and venue staff.</p>
Purpose	
<p>To assist the Dance Health Manager (DHM) and Head of Engagement (HoE) with the planning, management and delivery of high-quality Scottish Ballet Dance Health programmes and projects, nationally and locally.</p>	

Responsibilities

- Play an active role in the day-to-day running and long-term vision of the Engagement team.
- To work as an integral member of the Dance Health team in delivering high quality Dance for Health initiatives, which focus on health and wellbeing.
- Liaise with internal colleagues to gather appropriate information and support material, to inform repertoire-based Engagement projects.

Key Functions

- Design and deliver repertoire-based SB Health workshops, classes and training courses as directed by the DHM or HoE.
- Prepare appropriate support and resource materials for dance health projects in consultation with the DHM and other colleagues.
- Directly oversee the content planning and preparation for all dance health activities and projects.
- Liaise with freelance tutors and musicians (as directed by and in conjunction with the DHM) on all Dance Health projects and initiatives, to ensure they are suitably informed on repertoire and the specific needs of community groups, whilst continuing to uphold the standards of excellence offered by Scottish Ballet.
- Assist the HoE and DHM in monitoring and maintaining excellence in the delivery and management of Scottish Ballet's Dance Health activity, including workshops, presentations, training, budgets, classes, digital media and research projects.
- Work with the DHM and HoE in establishing and maintaining excellent working relationships with external partners.
- Attend Company rehearsals and liaise with Company dancers to learn current repertoire as required.
- Devise and deliver high quality dance health projects, which will include teaching and creating content for people of all ages and abilities.
- Work closely with the DHM to ensure all emerging projects and initiatives remain fully reflective of Scottish Ballet's Engagement Strategy and the SB Health vision.
- Assist with the monitoring and evaluation of projects to enable accurate reporting to the Scottish Government and other key funding bodies.
- Attend all relevant meetings as required.
- Other duties as consistent with this JD or as directed by the HoE or DHM

Essential Qualifications & Experience

- Degree in Dance or equivalent.
- Experience of devising and leading multi-art form projects.
- Experience of conceiving and delivering a range of dance initiatives, both in community, professional and formal education settings.
- Knowledge, understanding and practical experience within the field of dance for health.
- Knowledge of dance, and an understanding and appreciation of Scottish Ballet's artistic vision.
- Knowledge and understanding of arts education.
- Current knowledge of the place of dance within formal education in Scotland.
- Strong dance technique and sound choreographic skills.
- Good IT skills, including windows based packages.

Desirable Qualifications & Experience

- Experience of collaboration within an arts organisation (desirable).
- Experience of leading small project teams (desirable).
- Performance experience (desirable).
- Current, full, clean driving licence (desirable).
- Disclosure Scotland: *Scottish Ballet will seek enhanced disclosure for the successful candidate and any job offer will be made conditional upon the successful application.*

General Characteristics

- Ability to work alone or as a member of a team.
- Strong interpersonal skills and the ability to establish excellent working relationships, both internally and externally.
- A positive, pro-active and flexible approach.
- Thorough, accurate and able to work to tight deadlines.
- Flexibility with working hours in order to cope with travel, touring, attending performances and other events.
- An interest in the arts and a fundamental belief in Scottish Ballet and its objectives.
- Willingness to share skills and experiences.
- An enthusiastic attitude to arts education in its broadest sense.
- Ability to maintain confidentiality.

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